

[Date]

[Individual's Name]

[Individual's Address]

Dear [Individual's Name]:

You are being served with the following defiant trespass/no harassment letter. Please be advised you have no right, either expressed or implied, to be at **[address which trespass is being given notice for]** at any time whatsoever and for whatever purposes. Please be advised pursuant to 18 Pa.C.S.A. §3503 (b) you are not licensed or privileged to enter or remain at **[address which trespass is being given notice for]**.

Furthermore, please be advised **[employees of the named business or individual's name who desires no contact]** wishes not to have any communication from you either, directly or indirectly, by any means, at any location where they may be, including but not limited to their residence or place of employment. Please be advised any attempt by you to contact them, directly or indirectly by any means shall be considered harassment as defined pursuant to 18 Pa.C.S.A. §2709.

In the event you attempt to enter the above premises **[address which trespass is being given notice for]** or to communicate with anyone named in this letter, either directly or indirectly, other than any exceptions referenced in this letter, you will give them no alternative but to exercise their rights under the law, including filing criminal charges for defiant trespass and/or harassment. Having been so warned, it is expected you will govern yourself accordingly.

Sincerely,

[signature]

[name of individual issuing letter]

Cc: **[Police Department covering jurisdiction]**
[Individual's name issuing letter or business name]